



KHERAJKHAT COLLEGE
MINUTES OF IQAC

General Meeting:

Date: 25/01/2022

Venue: Conference Hall

Time: 11.30

Session: 2022-23

Agenda of The Meeting

1. Chairperson's taking the chair
2. Objective of the Meeting
3. Charge handover of IQAC Coordinator
4. Speech of teacher
5. Other permission by the chair
6. President speech
7. End of the meeting

Members/teacher Present:

Mr. Gajendra Nath Saikia, President, President Governing Body

Mr. Purna Kt. Borah, Coordinator CBCS Board

Mr. Minaram Gogoi, Ex. Coordinator, IQAC

Mr. Dimba Hazarika, Coordinator, IQAC

Mr. Chintamani Phukan, Coordinator, DODL, DU

Dr. Dilip Kr. Bhuyan

Mr. Chandan Kr. Saikia

Mr. Lakhshmi Prakash Hazarika

Mr. Deba Br. Chetry

Dr. Satya Saikia

Mr. Dipak Boruah

Mr. Bedabrat Bhuyan, Librarian

Dr. Dulumoni Saikia, Member, IQAC

Mrs. Anima Saikia

Mr. Pankaj Borah, Member, IQAC

Mr. Dhiren Hazarika

Dr. Tulika Boruah

Mr. Mantu Hazarika

Mr. Muhidhar Saikia

Mrs. Krishna Rajkhowa

Mrs. Jugamaya Konwar



Minutes

The General Meeting IQAC is held at Conference Hall Kherajkhat college from 11.30AM onwards. The meeting is presided over by the President of Governing body, Mr. Gajendra Nath Saikia.

Item No-1

The coordinator of IQAC(Ex), Mr. Minaram Gogoi has disclosed the objectives of the meeting specially, he informed the house that it was called mainly to charge hand over to the new coordinator of IQAC and thereafter, the meeting has done a thorough analysis of the above mentioned agenda.

Item No-2


In the third agenda, the Ex. Coordinator, Minaram Gogoi handed over the charge of IQAC Coordinator to Dimba Hazarika who newly appointed as coordinator of IQAC of Kherajkhat College.

Item No-3

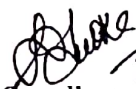
The president of the meeting informed the members about the members about the important role of the Cell in monitoring the holistic progress of the college and advised the new coordinator to go ahead in the internal development of the college with the cooperation of the members of college family under following the rules and regulation of the UGC and NAAC.

Item-4

In the miscellaneous, the meeting congratulates and advice the Cell to make all necessary arrangements to internal development of the college and to follow-up every important activities according to the guidelines of NAAC.


25/01/2022

President
Governing Body
Kherajkhat College


25/01/2022

Coordinator
IQAC
Kherajkhat College



General Meeting of IQAC
Kherajkhat College
Vanue: Conference Hall

Date: 25/01/2022

Time: 11.30am

Sl. No.	Name	Designation	Signature
1	Gajendra Nath Saikia	President, Governing Body	<i>Gajendra Nath Saikia</i> 25/01/2022
2	Dr. Dilip Kr. Bhuyan	Asstt. Professor	
3	Purna Kant Borah	Coordinator, CBCS Board	<i>Purna Kant Borah</i>
4	Chandan Kr. Saikia	Asstt. Professor	<i>Chandan Kr. Saikia</i>
5	Dipak Boruah	do	<i>Dipak Boruah</i>
6	Minaram Gogoi	Coordinator(Ex), IQAC	<i>Minaram Gogoi</i>
7	Dimba Hazarika	Coordinator	<i>Dimba Hazarika</i>
8	Deba Br. Chetry	Asstt. Professor	<i>Deba Br. Chetry</i>
9	Dr. Dulumoni Saikia	Member, IQAC	<i>Dr. Dulumoni Saikia</i>
10	Chintamoni Phukan	Coordinator, DODLDU	<i>Chintamoni Phukan</i>
11	Muhidhar Saikia	Asstt. Professor	<i>Muhidhar Saikia</i>
12	Pankaj Borah	Member, IQAC	<i>Pankaj Borah</i>
13.	Dr. Tulika Boruah	Asstt. Professor	<i>Dr. Tulika Boruah</i> 25-01-22
14	Dhiren Saikia	do	<i>Dhiren Saikia</i>
15	Bedabrat Bhuyan	Librarian	<i>Bedabrat Bhuyan</i>
16	Dr. Satya Saikia	Asstt. Professor	<i>Dr. Satya Saikia</i>
17	Mantu Hazarika	do	<i>Mantu Hazarika</i>
18	Lakshmi Prakash Hazarika	do	<i>Lakshmi Prakash Hazarika</i>
19	Krishna Rajkhowa	do	<i>Krishna Rajkhowa</i>
20	Anima Saikia	do	<i>Anima Saikia</i> 25/01/22
21	Jugamaya Konwar	do	



**KHERAJKHAT COLLEGE
MINUTES OF THE MEETING**

Executive Meeting
Date:07/02/2022
Vanue: Principal Office
Session:2022-23

Agenda:

1. Chairperson's taking the Chair
2. Objective of the Meeting
3. Introduction of New Members
4. Discussion on CAS Promotion
5. Others :Bidyanjali and NAAC and Website
6. Conclusion from the chair
- 7.Dissolution

Members Present:

Dr. KalpanaGoswami, Chairperson cum Principal (i/c)
Dimba Hazarika, Coordinator, IQAC
Dr. MineswarDoley, Member
MinaramGogoi, Member
Kumar Kishor Borah, Member
Dr. DulumoniSaikia, Member
Phanin Kr. Saikia, Member
DebajeetPhukan, Member
Pankaj Borah, Member
PabanJyotiDeuri, Member

Minutes:

The IQAC Executive committee Meeting (ECM) Kherajkhat College is held today at the office of the Principal from 11.30am onwards. The meeting is presided over by the Chairperson of IQAC, Dr. KalpanaGoswami.

Item No. -1

The Coordinator of IQAC, Mr. Dimba Hazarika has disclosed the objectives of the meeting and introduced the new members of the IQAC. Thereafter, the meeting has done a thorough analysis of the following items of the AQAR and related matters resolutions are taken on them:

Item No. -2



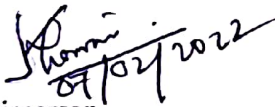


The house made a discussion on Career Advancement Scheme (CAS) along with the development of academic and career development of the faculty of the college. In this regards the house advised to the authority to provide the essential activities for CAS Promotion of the qualified faculties.

Item No. -3

In others, members of the meeting discussed on Vidyanjali, NAAC and Website of the college, after the discussion the house advised to principal to register the Vidyanjali and start the preparation to invite the NAAC to the college as soon as possible. In the last the house advised the principal to developed the website of the college.

The chairperson thanked the members for their active participation and constructive suggestions and announced the dispersal of the meeting.


Chairperson
IQAC
Kherajkhat College


Coordinator
IQAC
Kherajkhat College



Executive Meeting of IQAC
Kherajkhat College
Vanue: Principal Office

Time: 11.30am

Date:07/02/2022

Sl. No.	Name	Designation	Signature
1	Dr. Kalpna Goswami	Chairperson	
2	Dimba Hazarika	Coordinator	
3	Minaram Gogoi	Member	
4	KumarKishor Borah	Member	
5	Dr. Dulumoni Saikia	Member	
6	Phanin Kr, Saikia	Member	
7	DebajeetPhukan	Member	
8	Pankaj Borah	Member	
9	Paban Jyoti Deuri	Member,	
10	Dr. Mineswar Doey	Member	



**KHERAJKHAT COLLEGE
MINUTES OF THE MEETING**

Executive Meeting
Date:29/06/2022
Vanue: IQAC Office
Session:2022-23

Agenda:

1. Chairperson's taking the Chair
2. Objective of the Meeting
3. Criterion wise Discussion on the AQAR
4. Others:
5. Conclusion from the chair
6. Dissolution

Members Present:

Dr. Kalpana Goswami, Chaiman, IQAC cum Principal(i/c)
Dimba Hazarika, Coordinator, IQAC
Minaram Gogoi, Member
Kumar Kishor Borah, Member
Dr. Dulumoni Saikia, Member
Phanin Kr. Saikia, Member
Debajeet Phukan, Member
Pankaj Borah, Member
Paban Jyoti Deuri, Member
Budhen Borah, Member Alumni

Minutes:

The IQAC Executive committee Meeting (ECM) Kherajkhat College is held today at the office of the Principal from 11.30am onwards. The meeting is presided over by the Chairperson of IQAC, Dr. Kalpana Goswami.

The Coordinator of IQAC, Mr. Dimba Hazarika has disclosed the objectives of the meeting, more specifically preparation of AQAR, for the Session 2022-23. Thereafter, the meeting has done a thorough discussion on the items of the AQAR AND following resolution are taken.

Criterion-1.

- i) Feedback will be collect from the teacher, students and Guardians.
- ii)Introduction of Yuga Education for students

Criterion-2

- i) Software to be developed and profile of teacher and employees to be uploaded





ii) Remedial Classes for the students

Criterion-3

- i) NSS activities extension
- ii) Seminar, webinar to be done
- iii) Publication of personal activities to be encouraged

Criterion-4

- i) College website to be uploaded
- ii) Alumni association to be updated
- iii) Teachers diary to be updated

At Last, The chairperson thanked the members for their active participation and constructive suggestions and announced the dispersal of the meeting.

Shamir
29/06/2022

Chairperson
IQAC
Kherajkhat College

Sheela
29/06/22

Coordinator
IQAC
Kherajkhat College



Executive Meeting of IQAC
Kherajkhat College
Vanue: Principal Office

Date:07/02/2022

Time: 11.30am

Sl. No.	Name	Designation	Signature
1	Dr. Kalpna Goswami	Chairperson	
2	Dr. Mineswar Doey	Member	
3	Dimba Hazarika	Coordinator	
4	Minaram Gogoi	Member	
5	KumarKishor Borah	Member	
6	Dr. Dulumoni Saikia	Member	
7	Phanin Kr, Saikia	Member	
8	DebajeetPhukan	Member	
9	Pankaj Borah	Member	
10	Paban Jyoti Deuri	Member,	
11	Budhen Borah	Member	

29/06/2022



**KHERAJKHAT COLLEGE
MINUTES OF THE MEETING**

Executive Meeting

Date:17/10/2022

Venue: Principal Office

Session:2022-23

Agenda:

1. Chairperson's taking the Chair
2. Objective of the Meeting
3. Discussion on observing Road Safety awareness programme
4. Others permission to the chair
6. Conclusion from the chair
7. Dissolution

Members Present:

Dr. Kalpana Goswami, Chairperson cum Principal (i/c)

Dimba Hazarika, Coordinator, IQAC

Minaram Gogoi, Member

Kumar Kishor Borah, Member

Dr. Dulumoni Saikia, Member

Phanin kr. Saikia

Debajeet Phukan, Member

Pankaj Borah, Member

Paban Jyoti Deuri, Member

Minutes:

The IQAC Executive committee Meeting (ECM) Kherajkhat College is held today at the office of the Principal from 11.30am onwards. The meeting is presided over by the Chairperson of IQAC, Dr. Kalpana Goswami.

The Coordinator of IQAC, Mr. Dimba Hazarika has disclosed the objectives of the meeting and made a Power point Presentation on awareness of Road Safety among the young generation. Thereafter, the meeting has done a thorough analysis on the item of above agenda.

Item No. -1

After discussion on importance of road safety, the house resolved that a 'Road Safety Awareness Programme' will be organized by IQAC of Kherajkhat College in collaboration with Lakhimpur District Enforcement Office. The date of said programme will finalize the next 21st October, 2022.

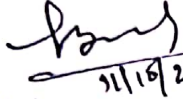
Item No. -2

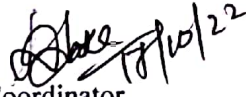




In this regard, the house also resolved that a 'Street Play' or 'Bator Nat' will be performed by the teachers of Kherajkhat college on the occasion of Road Safety Awareness programme.

The chairperson thanked the members for their active participation and constructive suggestions to teachers and announced the dispersal of the meeting.

for 
11/10/2023
Chairperson
IQAC
Kherajkhat College

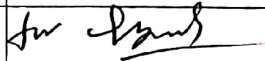
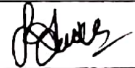

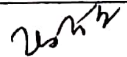

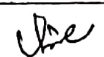
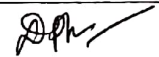

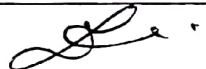

18/10/22
Coordinator
IQAC
Kherajkhat College

Executive Meeting of IQAC

Kherajkhat College
Venue: Principal Office

Date: 17/10/2022

Time: 11.30am

Sl. No.	Name	Designation	Signature
1	Dr. Kalpna Goswami	Chairperson	
2	Dr. Mineswar Doey	Member	
3	Dimba Hazarika	Coordinator	
4	Minaram Gogoi	Member	
5	KumarKishor Borah	Member	
6	Dr. Dulumoni Saikia	Member	
7	Phanin Kr, Saikia	Member	
8	DebajeetPhukan	Member	
9	Pankaj Borah	Member	
10	Paban Jyoti Deuri	Member,	
11	Dr. Mineswar Doey	Member	